

Center Moriches School District
Distance Learning Plan Overview

Program Overview

During the week of March 2nd, 2020 the District started to engage in conversation about creating a Distance Learning Plan. Due to the expanding concerns regarding COVID-19, we shifted from creating review materials for students to developing a long-term educational plan for continuous instruction and teaching of new material. This plan was established with the cooperation of the Center Moriches Teachers Association and the hard work of all of our Center Moriches staff. Distance Learning will begin on Monday, March 30th for students K-12. Teachers have been diligently developing plans, learning tasks and resources to provide effective instruction outside of the traditional school environment. Provisions for technology needs are detailed below. Each building's administration will have ongoing communication with faculty and will also communicate with the community on a regular basis. Below is a timeline followed by distance learning plans and resources.

Timeline

Week One (March 16 - 20, 2020): Superintendent's Conference Days (Monday and Tuesday) and School Snow Make Up Days - Middle School and High School students will have the opportunity to collect materials from their lockers on Monday, March 16th and Tuesday, March 17th from 3:00-5:00 pm.

Week Two (March 23 - 27, 2020): The District will use its Spring Break days. Communication regarding our Distance Learning Plan will continue via Connect Ed and the District website.

Week Three (March 30 - April 3, 2020): Distance learning will begin on March 30th. Previous material that was designed and distributed by staff the week of March 9th, for elementary school students, will be utilized. These materials included curriculum packets that were distributed on Friday, March 13, 2020. Communication will come from each building administration with details on distance learning. Materials and resources for students and parents are being posted on the school websites and communicated via Connect Ed phone calls and emails.

Week Four (April 6 - April 10, 2020): Distance learning will continue. Previous material that

was designed and distributed by our teachers during the week of March 9th, for elementary students, will be utilized. Middle School and high school staff will continue distance learning/teaching. Teachers will plan to continue distance learning for the upcoming weeks if the closure continues.

Distance Learning Plan K-2: In order to provide continuity of instruction for our students in grades K-2, our teachers and staff have been developing learning tasks, activities and resources for our K-2 classes and for all special areas. Review packets have been distributed and students should begin work on this material beginning Monday, March 30th. New instruction will begin on Monday, April 13th. Student supplies and materials will be distributed via regular bus stops on March 25th between 8:00am-10:00am and/or available for pick up at Clayton Huey Main Office on Wednesday, March 25th from 10:30am-12:00pm and Thursday, March 26th from 8:00am-12:00pm.

Distance Learning Plan 3-5: In order to provide continuity of instruction for grades 3-5, teachers will have a combination of handouts/packets and online activities. Review packets have been distributed and students should work on this material beginning Monday, March 30th. New instruction will begin on Monday, April 13th. Student supplies and materials will be distributed via regular bus stops from 8:00am-10:00am on Wednesday, March 25th or available for pick up at the Clayton Huey Main Office on Wednesday, March 25th from 10:30am to 12:00pm and Thursday, March 26th from 8:00am-12:00pm.

Distance Learning Plan 6-12: In order to ensure the continued education of our middle school and high school students, teachers have been developing distance learning plans utilizing a variety of online resources and platforms that will facilitate continuity of instruction. The Middle School and High School teachers have created Distance Learning Resource pages that contain information regarding each course, Google classroom links, codes and other resources. These pages will be posted on each building's website and will be updated regularly. MS/HS students should begin accessing their assignments on Monday, March 30th.

Technology:

- Students and staff have been provided with a survey to determine technology needs. This included the need for devices and home wifi accessibility.

- Technology staff has reconfigured the Chromebooks for use outside of the District
- School social worker has communicated with families who indicated that they do not have wifi and is assisting with connecting them with the free wifi services offered by Altice.
- Staff has been provided with Chromebooks to facilitate distance learning as needed
- Middle School and High School students will be provided with Chromebooks on March 25th-26th at the MS/HS Library Media Center from 10:30am - 4:00pm.
- Elementary students in grades 3-5 will be provided with Chromebooks during the week of March 30th.
- Parents will need to present an ID and sign to confirm the receipt of the device which will be cataloged in our inventory management system.

Guidance, Counseling and SEL: Our school counselors are available to support our students', parents', staff, and community members' social emotional learning and mental health during this challenging time. Our goal is to provide key supports and keep connections between school and home open. As such the guidance department has created a page on the CM Guidance Department website called Counseling Connections for your convenience. Please visit:

<https://sites.google.com/cmschools.org/cmsd-guidance/counseling-connections?authuser=0>

Our school counselors will be processing scheduling requests for the upcoming 2020-2021 school year. In addition, our social worker and school psychologist will conduct outreach to families as needed. Scheduled counseling sessions will be conducted via phone and/or Google Hangouts Meet.

Committee on Special Education: CPSE/CSE and 504 Committee Meetings will be conducted utilizing Google Hangouts Meet. Internal staff have been trained and parents notified via mail and posted on the District website to inform them of this new platform. In addition, specific directions have been sent to educate them on procedures for access and usability of the teleconferencing platform.

Staff Considerations:

- If teachers are using Google Hangout, the teacher will adhere to the time the class meets during the school day. This should avoid conflicts in the schedule.

- Teachers may also be communicating with students utilizing email, remind app, etc.
- In the event that the District has to close for an extended period of time, staff will be provided the opportunity to come to their schools to retrieve material and develop additional packets and/or organize their distance learning platforms.
 - To practice social distancing recommendations, the District will develop a schedule that will provide a limited number of staff access to the facilities at any given time.
 - If staff do not need access to the buildings, they can use their discretion to work from home to develop and implement their distance learning plans.
 - All faculty has collaborated in creating a building-wide distance learning plan resource that students will have access to.

Important Documents (see attachments in red at the bottom of the webpage):

District Office Letters to Staff/Community

Building Letters to Families/Community

Meal Pick Up Q and A

CSE/CPSE/504 Meetings Plan

Distribution Plans